

EXWOR
COMPANY

**TECHNICAL,
ADMINISTRATIVE ASSISTANCE
& LOGISTIC SERVICES**

LEADERS OF EXECUTION

EXWOR COMPANY

EXWOR COMPANY is a company under Algerian law, located in Hassi Messaoud – Ouargla.

We offer our clients our skills and experience in carrying out technical projects, administrative assistance, and Logistic services.

Our company has always been based on its values, namely the quality of its services and the precept of win-win partnership with its clients. Its development strategy it's based on the establishment of a reliable network of suppliers and subcontractors as well as the attraction of skills and the development of its human resources.



Thus, the support of its customers, its partners, the management of planning and the administrative organization constitute the major assets of its profile

EXWOR undertakes its projects based on rapid completion from bids and guarantees the supply of resources, the provision of tools and work equipment, management and supervision carried out by highly qualified personnel.

MAIN ACTIVITIES:

TECHNICAL, ASSISTANCE ADMINISTRATIVE ASSISTANCE LOGISTIC SERVICES

ACTIVITIES:

- ⊙ *Manpower supply services*
- ⊙ *Prospection of appropriate skills for the project / activity sector*
- ⊙ *Provision of qualified profiles*
- ⊙ *Recruitment of local and international labour*
- ⊙ *Outsourcing*
- ⊙ *Provision of personal protective equipment*
- ⊙ *Supply of materials and tools*
- ⊙ *Human resources administration*
- ⊙ *Recruitment solutions*
- ⊙ *Elaboration of employment contract*
- ⊙ *Support of the social security life*
- ⊙ *Payroll management*
- ⊙ *Procedures of obtaining work permits and residency*
- ⊙ *General administration, requests to authorities*
- ⊙ *Provision and rental of trucks, bus, and cars*
- ⊙ *Transportation services*
- ⊙ *Provision and rental of all ambulance types, A, B and C*
- ⊙ *Provision of vehicles with or without drivers*
- ⊙ *Rental accommodation*

EXWOR COMPANY has in its workforce a competent and experienced management staff, a long-experienced executive staff, equipped with all the material means necessary for the realization of its activities

EXWOR COMPANY has won the trust of its national and international clients, by carrying out work that meets their requirements, in accordance with the rules of the art and within the contractual deadlines, due to its experience, its professionalism and its assets.

TECHNICAL ASSISTANCE

EXWOR COMPANY offer a full rang of assistance services that can help costumers and partners to work better. Everything from creating standards of excellence to providing a quality workforce to help you .reach your goals more efficiently

We can combine any of our services to create a package that's right for your business. It makes you avoid the complexity and unnecessary cost to win more time and energy of getting you where you want to be, no matter where you started from



MANPOWER SUPPLY

EXWOR COMPANY offer a full rang of assistance services that can help costumers and partners to work better. Everything from creating standards of excellence to providing a quality workforce to help you reach your goals more efficiently.



QUALIFIED ENGINEERS PROFILES

We have a large manpower of trained, experienced, and certified foremen, supervisors, technicians, QA, QC, and construction managers who can be hired to meet your short or long-term needs in energy, construction, and oil & gas sectors.



MANAGEMENT

To be in touch with today's management competition, you need talent managers that EXWOR can provide to you as BD manager, sales manager, procurement and sourcing supervisors, finance, and HR admins. That support your growing business strategy by meet your workforce needs, to deliver the talent you need and to uncover opportunities for increased efficiency.



DEVELOPMENT

We delve deeply into each assignment, getting to know your company, your business objectives, and talent needs. We match that knowledge with our proven assessment methods to pinpoint and identify the right match for your need and work environment.



PROVISION

We provide you with the supply of all the necessary means that is related to our staff made available at your disposal

- Provision of PPE for employees
- Supply of materials and tools
- Supply of industrial equipment.



QUALITY

We ensure to provide you the right personal with the right training and competency in the right position equipped by right tools to undertake the job.



SAFETY

Our main goal of safety and health programs is to prevent workplace injuries, illnesses, and deaths, as well as the suffering and financial hardship these events can cause for workers, their families, and employers.

ADMINISTRATIVE ASSISTANCE

EXWOR Company has a well knowledge for Algerian administrative procedures due to its experiences and its strong relationships caused by trust in our dealings, we can combine our administrative services, advertising, and business relationships with our clients to help them avoid administrative hurdles that can let our clients reach their management goals..

We work closely with you to deliver the business agility and flexibility needed by serving a full competence administration staff who are able to organize, develop and implement new ideas, original methods, and .tireless dynamism at the service of our customers



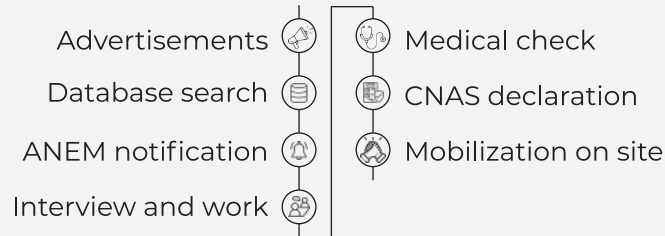
1 HUMAN RESOURCES ADMINISTRATION

Our company has HR management strategic to serve the effective and efficient management of people in a company or organization to help their business gain, quality, and performance.

EXWOR objective is to find the right manpower for you following HRM phases as the pre-hiring phase, the training phase, and the post-hiring phase by respecting HRM tasks as handling employment contracts, recruiting, and setting up interviews for open position in the company.

2 RECRUITMENT PROCESS AND SOLUTIONS

Our clients' difficulties are not just finding the right manpower to recruit, it's for the whole process from finding to interviewing to work by ANEM regulations and respecting the recruitment rules of health as required by the Algerian labour law. To avoid this complicated process, EXWOR propose to its clients to take recruitment charges per following steps to recruit effectively.



3 SUPPORT OF THE SOCIAL SECURITY AND PAYROLL MANAGEMENT

The collaboration with EXWOR ensure that you benefit from our services in social security 'CNAS' measures, regulations, payments and to avoid any probable case of mismanagement or late declaration fines. As well as employee payslip and tax operations needed like 'IRC' and all what payroll management require.

4 PROCEDURES OF OBTAINING WORK PERMITS AND RESIDENCY

EXWOR provide foreign customers with services that you can't even find information about. As accompanying the submission of the work permit file to the concerned authorities till final process to extract a residence certificate for each employee and this is thanks to our expertise and our strong relationships.

5 GENERAL ADMINISTRATION, REQUESTS TO AUTHORITIES

EXWOR can help you to treat your Algerian's administration affairs as official requests, application, and follow-up.



LOGISTIC SERVICES

EXWOR Company provide rental and logistics services and transportation, we offer you our fleet of trucks, cars, and equipment for your disposal. EXWOR staff will be your assistant and work closely with you to let you avoid problems and troubles of logistic management especially lack of cars and trucks rental in Algerian market.

1. PROVISION AND RENTAL OF TRUCKS, BUS, AND CARS

We ensure to provide you best cars, bus, and trucks available in the market all equipped by drive right and GPS regarding to HSE standards and security measures also we provide you with professional drivers if its necessary for you:

- Toyota Hilux 4*4 and 2*4 new series
- Toyota Landcruiser and Toyota Fortuner
- Toyota corolla D4D
- Skoda Octavia and Skoda Rapid
- Hyundai new accent
- Hyundai Creta
- Vacuum truck
- Bucket truck
- Truck crane
- Dump truck

2. TRANSPORTATION SERVICES

Our expertise in logistic management recommends us to be your transportation partner in personal transport or truck transport according to what bus and trucks we have:

- Mercedes sprinter 19 and 24 seats
- Nissan Urvan 15 seats
- Toyota Hiace 9 and 15 seats
- Hyundai H9 1 and 12 seats
- Semi-Trailer truck
- Dump truck
- Tunk truck

3. PROVISION AND RENTAL OF AMBULANCE

EXWOR has been a road of growth and expansion, in order to meet the needs of our valued customers to offer more versatile and cost-effective services and to keep up with our customers' diversified needs. We offer you an addition of all types of ambulance rental as per following

Ambulance Type A (Fully equipped according to international health conditions)

- Mercedes Sprinter
- Hyundai H350

Ambulance Type B (Fully equipped according to international health conditions)

- Hyundai H1
- Toyota Hiace

Ambulance Type C (Fully equipped according to international health conditions)

- Toyota Landcruiser
- Nissan PatrolHiace

4. PROVISION OF BASE CAMP AND ACCOMMODATION

As petroleum area needs and following your emergency projects, we can offer you build, install, and rent base, camp, or accommodation adapted to the requirements and constraints of your projects.

POLITICAL QUALITY

The fundamental mission of EXWOR Company is the realization of technical projects, administrative assistance, and logistic services

Our company evolves in a national and international business and in a highly competitive sector where its development and sustainability can only be ensured with the use of high-performance tools that meet the requirements and expectations of all interested parties. Our goal is to be a leader in our domain.

The major axes are based on the different orientations of the interested parties and compliance with legal and regulatory requirements.

In this context, EXWOR management has defined its quality policy and decided to communicate it and share it with all staff and all parties concerned.

COMPANY STRATEGY

- Go towards the national and international partnership for the realization of EPC and EPCM projects
- Contribute to new strategic mechanisms
- Diversify the business and customers' needs
- Listen to the explicit and implicit needs of relevant interested parties and comply with specified requirements
- Target an honourable position in the market
- Performance management

OUR REFERENCE



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